



Baker Foods Inc.

EIN: 12-3456789

PPP Loan Checklist & File Name Index for Documents to be Uploaded

To make it more efficient for the bank to review the documents of our clients
all PDF, Word Files and Excel files should be saved with the Prefix noted in Column B

<u>Prefix</u>		Submitted Y or N
1	PPP Application Checklist	<input type="text" value="Y"/>
2	Borrower Application Form - SBA Form 2483	<input type="text" value="Y"/>
3	PPP Loan Calculation per Tab in Excel File	<input type="text" value="Y"/>
3a	Excel File "PPP-Loan-Worksheet"	<input type="text" value="Y"/>
4a	Payroll/Compensation Costs	<input type="text" value="Y"/>
4b	Employer Paid Group Health Insurance	<input type="text" value="Y"/>
4c	Employer Paid Retirement Contributions	<input type="text" value="Y"/>
4d	Employer State & Local Taxes Assessed on Compensation	<input type="text" value="Y"/>
4e	Annual compensation in Excess of \$100,000	<input type="text" value="Y"/>
5	Beneficial Ownership Certification Form	<input type="text" value="Y"/>
6	Information Form for Borrowing Entity and Ownership	<input type="text" value="Y"/>
7	Two Pieces of Current Valid Identification for each Principal with 20% Ownership or more	<input type="text" value="Y"/>
8	NAICS Code	<input type="text" value="Y"/>
9	If necessary, memorandum and documentation that discusses why a borrower is eligible for a PPP loan	<input type="text" value="Y"/>